



DATE: May 13, 2025

TO: **ALL COUNTY EMPLOYEES AND ELIGIBLE CANDIDATES**
(This is not a competitive class position.)

FROM: Brendan Masterson, Commissioner of Department of Public Works
313 Shamrock Lane, Kingston, NY 12401

JOB VACANCY: Building Trades Worker / Contingent Permanent/Temporary / Full-Time / Benefited

LOCATION: Business Resrce Cntr

SALARY: \$22.87 / hour (Grade 9)

FILL DATE: June 4, 2025

DISTINGUISHING FEATURES OF THE CLASS: This class involves the performance of journeyman level skilled work requiring a thorough knowledge of all aspects of one or more of the building construction or maintenance trades, such as carpentry, plumbing, masonry or electrical repair, maintenance and installation. General instructions are received for work assignments and the employee is permitted wide leeway in planning and executing the work. This class is distinguished from other building maintenance classes in that an employee in this class must possess journeyman level knowledge and skills in one or more of the construction or maintenance trades and must be able to work without supervision when performing work within his/ her specialty. Supervision may be exercised over Building Maintenance Workers or other maintenance personnel when engaged in work associated with his/ her trade specialty. Does related work as required.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Thorough knowledge of all aspects of one or more of the building construction or maintenance trades; good knowledge of building maintenance and repair procedures; good knowledge of safety precautions necessary in the performance of the work; ability to follow oral and written instructions; ability to lay out work and estimate required materials, tools, time and personnel; depending on the particular position, ability to supervise the work of others; skill in the use of the tools of the trade; manual dexterity; mechanical aptitude; initiative; willingness to respond to calls on a 24 hour a day basis; good physical condition.

MINIMUM QUALIFICATIONS: : One year of experience as a journeyman trades worker in one of the building construction or maintenance trades.

Note: A journeyman trades worker for purposes of these qualifications is defined as an individual who has completed an apprenticeship program working under the direction of a skilled trades worker; or an individual who has worked as a helper or assistant to a skilled trades worker for a minimum of four (4) years. Advanced specialized formal training may be substituted for the required four (4) years of experience on a year-for-year basis; however, in no case may training be substituted for the one year of required journeyman level experience described in the minimum qualifications.

Special Requirement for appointment to Ulster County positions: In accordance with Ulster County Legislative Local Law Number 14 of 2007 or by other State and Federal Statutes, candidates for employment to all Ulster County positions must obtain clearance for appointment from the Department of Criminal Justice Services or other mandated Federal and State regulatory authority based upon fingerprinting and a criminal history background check.

ULSTER COUNTY IS AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

All qualified applicants will receive consideration for employment without regard to age, race, color, religion, gender, creed, national origin, physical or mental disability, marital status, veteran status, disabled veteran status, or status as a member of any other protected group or activity.