

DATE: November 12, 2025

TO: **ALL COUNTY EMPLOYEES AND ELIGIBLE CANDIDATES**
(This is a competitive class position and there is currently an open competitive eligible list.)

FROM: Michael Iapocce, Commissioner of Social Services
1061 Development Court, Kingston, NY 12401

JOB VACANCY: Early Intervention Specialist / Contingent Permanent/Temporary / Full-Time / Benefited

LOCATION: Business Rsrce Cntr

SALARY: \$31.01 per hour (Grade 14)

FILL DATE: December 5, 2025



DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for providing coordinative services required of the county for early intervention children ages 0 2 and for children with a disability ages 3 5. This position, in the Department of Social Services, involves providing case management and other services to these programs. The position may be filled at the trainee level that is one salary grade below that of the full performance level. Work is performed under the general supervision of the Early Intervention Coordinator. Does related work as required.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Good knowledge of the theory and practice of providing services to early intervention children and children with disabilities; working knowledge of modern principles and practices of social case management; working knowledge of federal, state and local social welfare laws and programs as they relate to early intervention and children with disabilities; working knowledge of available community facilities and resources; ability to identify positively with people; good organizational ability; good powers of observation, perception and analysis; good judgment; ability to supervise and coordinate the work of others; initiative and resourcefulness; emotional maturity; tact; courtesy.

MINIMUM QUALIFICATIONS: Either:

A.Possession of a Bachelors or higher level degree in Health or Human Services from a regionally accredited or New York State registered college or university and one year of paid or verifiable volunteer experience performing early intervention service coordination duties; **OR**

B.Possession of an Associate's Degree in Health or Human Services from a regionally accredited or New York State registered college or university and two (2) years of paid or verifiable volunteer experience performing early intervention service coordination duties; **OR**

C.Three (3) years of paid or verifiable volunteer experience performing early intervention service coordination duties; **OR**

D.Two (2) years of paid or verifiable volunteer experience performing early intervention service coordination duties; and one year of paid or verifiable volunteer experience in a service setting with infants and toddlers with developmental delays or disabilities.

Note: For the purpose of qualifying for positions in this title, educational degree requirements in "health or human services" include majors in such areas as Nursing, Public Health, Early Childhood Education, Special Education, Counseling, Social Work, Sociology, Psychology or a substantially related field.

IF COLLEGE OR UNIVERSITY EDUCATION IS INDICATED; TRANSCRIPTS ARE REQUIRED AND SHOULD BE ATTACHED TO ALL APPLICATIONS RECEIVED. A CANDIDATE LACKING THE REQUIRED TRANSCRIPTS WILL RECEIVE A CONDITIONAL APPROVAL PENDING THE RECEIPT OF TRANSCRIPTS.

Special Requirement for appointment to Ulster County positions: In accordance with Ulster County Legislative Local Law Number 14 of 2007 or by other State and Federal Statutes, candidates for employment to all Ulster County positions must obtain clearance for appointment from the Department of Criminal Justice System or other mandated Federal and State regulatory authority based upon fingerprinting and a criminal history background check.

ULSTER COUNTY IS AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

All qualified applicants will receive consideration for employment without regard to age, race, color, religion, gender, creed, national origin, physical or mental disability, marital status, veteran status, disabled veteran status, or status as a member of any other protected group or activity.