

DATE: June 1, 2026

TO: **ALL COUNTY EMPLOYEES AND ELIGIBLE CANDIDATES**
(This is a competitive class position.)

FROM: Michael Iapoce, Commissioner of Social Services
1061 Development Court, Kingston, NY 12401

JOB VACANCY: Early Intervention Coordinator / Contingent Permanent/Temporary / Full-Time / Benefited

LOCATION: Business Resrce Cntr

SALARY: \$35.37 / hour (Grade 15)

FILL DATE: June 23, 2026



DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for the coordination and oversight of all services required of the county for early intervention children ages 0-2 and for children with a disability ages 3-5. This is a responsible position in the Department of Social Services involving program administration, training and supervision of county personnel who provide coordination and services to these programs. Work is performed under the general supervision of a higher level employee or municipal official. Supervision is exercised over the work of subordinate personnel. Does related work as required.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Good knowledge of the theory and practice of providing services to early intervention children and children with disabilities; good knowledge of modern principles and practices of social case management; good knowledge of federal, state and local social welfare laws and programs as they relate to early intervention and children with disabilities; working knowledge of available community facilities and resources; ability to identify positively with people; good organizational ability; good powers of observation, perception and analysis; good judgment; ability to supervise and coordinate the work of others; initiative and resourcefulness; emotional maturity; tact; courtesy; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

- A. Possession of a Bachelor's or higher level Degree in Nursing, Public Health, Early Childhood or Special Education, Social Work, or a substantially related field from a regionally accredited or New York State registered college or university; **AND**
- B. One year of work experience providing support services in a human service program or programs to early intervention children or children with disabilities aged 0-5.

IF COLLEGE OR UNIVERSITY EDUCATION IS INDICATED; TRANSCRIPTS ARE REQUIRED AND SHOULD BE ATTACHED TO ALL APPLICATIONS RECEIVED. A CANDIDATE LACKING THE REQUIRED TRANSCRIPTS WILL RECEIVE A CONDITIONAL APPROVAL PENDING THE RECEIPT OF TRANSCRIPTS.

Special Requirement for appointment to Ulster County positions: In accordance with Ulster County Legislative Local Law Number 14 of 2007 or by other State and Federal Statutes, candidates for employment to all Ulster County positions must obtain clearance for appointment from the Department of Criminal Justice System or other mandated Federal and State regulatory authority based upon fingerprinting and a criminal history background check.

ULSTER COUNTY IS AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

All qualified applicants will receive consideration for employment without regard to age, race, color, religion, gender, creed, national origin, physical or mental disability, marital status, veteran status, disabled veteran status, or status as a member of any other protected group or activity.