

PARK CREW LEADER

DISTINGUISHING FEATURES OF THE CLASS: An incumbent in this class is responsible for the direct supervision of employees assigned to the operation and maintenance of an Ulster County park and/or pool area. An employee in this class is responsible for the direct supervision of a crew assigned to maintenance, grounds keeping and lifeguard duties. Direct supervision is received from the Park Supervisor with supervision duties limited to providing general oversight over lower-level employees to assure that scheduling is appropriate to cover acceptable levels of service. Does related work as required.

TYPICAL WORK ACTIVITIES: The typical work activities listed below, while providing representative examples of the variety of work assignments in the title, do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.

Supervises a work crew engaged in the maintenance of the park athletic fields, beaches, parking lots and picnic and/or pool areas;

Supervises a work crew engaged in the maintenance and repair of park and/or pool buildings and equipment;

Assists in preparing schedules by providing daily work assignments for maintenance personnel;

Inspects maintenance work in progress and reports on same to supervisor;

Makes daily checks on the condition of park and/or pool facilities to assure that they are in a safe and sanitary condition for the use of patrons;

Assigns lifeguards to posts and ensures lifeguards are at their designated stations at all times;

Collects park and/or pool fees and assures that receipts are properly handled and prepared for deposit;

Maintains discipline in swimming, picnic and athletic areas, explaining rules and regulations to park users when necessary;

Notifies supervisor of equipment and facilities requiring other than simple repair;

May instruct new employees in the details of their assigned tasks.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS: Working knowledge of the tools, equipment and material used in park and/or pool operations and grounds keeping; working knowledge of the common safety and sanitary precautions of park and/or pool use; ability to supervise the work of others; ability to establish and maintain an effective relationship with the public; ability to understand oral and written instructions; dependability; courtesy; tact; physical condition commensurate to the demands of the position.

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MINIMUM QUALIFICATIONS: One season of paid experience in park and/or pool maintenance or grounds keeping activities.

ULSTER COUNTY

4630 PRK CR LDR

Classification: Competitive

4631 PR CR LD S

Classification: Non-Competitive

NU (Seasonal)

Adopted: August 8, 1978

Revised: April 2, 1980

Revised: March 17, 2006

Revised: May 13, 2010