

## **AUDIO-VISUAL TECHNICIAN TRAINEE**

**DISTINGUISHING FEATURES OF THE CLASS:** An employee in this class learns and assists in the maintenance and repair of audio-visual equipment. The trainee receives technical instruction and guidance from an Audio-Visual Technician or other experienced employee. Progressively greater leeway for the exercise of independent judgment is allowed the employee as experience is gained. Employment in this title is limited to fifty-two (52) weeks, after which time if the trainee's service has been satisfactory, he/ she is promoted to the title of Audio-Visual Technician. In no event is employment in this title to exceed fifty-two (52) weeks. No supervision is exercised by an employee in this position. Does related work as required.

**TYPICAL WORK ACTIVITIES:** The typical work activities listed below, while providing representative examples of the variety of work assignments in the title, do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.

Learns and assists in the following work activities:

Pretests defective equipment received by the shop;

Performs preliminary diagnosis on defective equipment and confers with the supervisor about any special problems encountered;

Disassembles, cleans, lubricates, adjusts and reassembles equipment;

Replaces worn or broken parts;

Performs final operational check on equipment;

Assists in the maintenance of the parts inventory;

Maintains inventory of equipment awaiting repair or delivery;

May order parts as necessary;

May attend manufacturers' training courses dealing with the repair and maintenance of specific pieces of equipment.

**FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:** Working knowledge of the maintenance and repair of audio-visual equipment including film, slide, overhead and opaque projectors, reel to reel and cassette recorders, film strip and reading machines and phonographs; working knowledge of the tools, terminology and safety precautions involved in small equipment repair; ability to understand and follow technical instructions; ability to understand and apply schematic diagrams; good motor, hand and eye coordination; manual dexterity; physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:** Either:

- A. Graduation from high school or possession of a high school equivalency diploma including or supplemented by study in basic electronics; electrical repair or a related field; **OR**
- B. One year of experience in basic electronic or electrical repair; **OR**
- C. An equivalent combination of training and experience as indicated in A and B above.

ULSTER COUNTY  
0620 AV TECH TR  
Classification: Competitive  
OA

Adopted: October 22, 1982  
Revised: June 27, 1994