

## AUTOMOTIVE MECHANIC (SHERIFF'S DEPARTMENT)

**DISTINGUISHING FEATURES OF THE CLASS:** An employee in this class performs skilled automotive repair and maintenance tasks on Sheriff's Department vehicles. The work is performed under general supervision with wide leeway allowed the employee in work details. Does related work as required.

**TYPICAL WORK ACTIVITIES:** The typical work activities listed below, while providing representative examples of the variety of work assignments in the title, do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.

Rebuilds motors;

Trouble shoots and repairs automotive brake systems, differentials, transmissions, and front and rear axles;

Trouble shoots and repairs automotive front ends;

Trouble shoots and repairs automotive ignition and electrical systems;

Trouble shoots and repairs automotive exhaust and cooling systems;

Repairs automotive bodies and fenders;

Repairs lights, sirens and public address systems;

Performs a variety of more routine maintenance tasks such as changing tires, belts, spark plugs and oil;

Tunes motors;

Maintains parts inventory and purchases parts to replenish inventory as needed;

Performs repairs to the county motorboat.

### **FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Thorough knowledge of automotive repair methods and of the tools, terminology and safety precautions of the trade; demonstrated ability to make difficult repairs to automotive equipment; ability to understand oral and written directions; good motor, hand and eye coordination; manual dexterity; mechanical aptitude; physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:** Three (3) years of experience as a skilled automotive mechanic.

ULSTER COUNTY  
0680 AUT MEC SH  
Classification: Non-Competitive

Adopted: November 18, 1980