

BUILDING TRADES AND MAINTENANCE WORKER

DISTINGUISHING FEATURES OF THE CLASS: This is skilled work involving responsibility for independently performing a variety of mechanical and other building maintenance tasks within a school district or municipality. A good knowledge of all aspects of one or more of the building construction or maintenance trades, such as carpentry, plumbing, masonry or electrical repair, maintenance and installation is necessary, and the work is performed according to general practices, policies and objectives. In addition, the work may involve the part-time operation of a truck, automobile or other automotive or motorized equipment. General instructions are received for work assignments and the employee is permitted wide leeway in planning and executing the work. Supervision is not normally a function of this class. Does related work as required.

TYPICAL WORK ACTIVITIES: The typical work activities listed below, while providing representative examples of the variety of work assignments in the title, do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.

Performs skilled work in one or more of the building construction or maintenance trades such as carpentry, plumbing, masonry or electrical repair, maintenance and installation;

Installs and repairs wiring systems and electric fixtures and equipment;

Reviews work assignments to determine materials required, compiles material/supply list, and acquires quotes;

Orders and collects materials for work projects and lays out work plans for project;

Performs troubleshooting maintenance and repair tasks;

Repairs windows, doors, floors, walls and other parts of buildings;

Installs and repairs general plumbing equipment such as: sinks, toilets, baths and septic systems;

Cleans and repairs boilers, pumps, heaters, pipe lines, valves and traps;

Takes part in general grounds maintenance activities;

May operate trucks, automobiles, air compressors, excavators and other motorized equipment.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Good knowledge of all aspects of one or more of the building construction or maintenance trades; good knowledge of safety precautions necessary in the performance of the work; working knowledge of building maintenance and repair practices and procedures; ability to lay out work and estimate required materials, tools, and time required to complete assignment; ability to follow oral and/ or written instructions; mechanical aptitude; manual dexterity; initiative; conscientious; good judgment; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Either:

- A. Four (4) years of full-time paid or its' part-time equivalent experience, in general building construction or maintenance work which included experience in one or more of the standard trades such as carpentry, plumbing or electrical work; **OR**
- B. Two (2) years satisfactory completion of a BOCES, or substantially similar, training program which must have included basic carpentry, electrical and plumbing courses and two (2) years of full-time paid or its part-time equivalent experience in general building construction or maintenance work which included experience in one or more of the standard trades such as carpentry, plumbing or electrical work; **OR**
- C. An equivalent combination of training and experience as indicated in A and B above.

Special Requirement: If operating automotive or motorized equipment, incumbent must possess a valid New York State Driver's License appropriate for the class of vehicle being operated.

ULSTER COUNTY
0945 BLD T&M WK
Classification: Non-Competitive
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Adopted: May 27, 2021