

CERTIFIED LAB INSTRUCTOR

DISTINGUISHING FEATURES OF THE CLASS: The work involves the responsibility of conducting EMS lab training sessions as a lead and/or support instructor to Ulster County EMS personnel at county training centers or local facilities as scheduled by the Ulster County Certified Instructor Coordinator. An incumbent is required to follow the New York State Department of Health (DOH), and the Division of State Emergency Medical Services (DOSEMS) policies and procedures in addition to local policies, class schedules, locations, and times as necessary. The work is conducted under the general direction of the Department of Emergency Services and supervised by the Certified Instructor Coordinator. Performs related work as required.

TYPICAL WORK ACTIVITIES: The typical work activities listed below, while providing representative examples of the variety of work assignments in the title, do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.

Acts as the lead and/or support lab training instructor for EMS courses, including live patient care simulations and skills lessons;

Teaches students hands-on, practical skills required for EMS certifications;

Demonstrates proper techniques for patient care, equipment use, and emergency procedures;

Assesses students' ability to perform psychomotor tasks competently;

Uses standardized testing methods to evaluate proficiency in skills such as CPR, airway management, and trauma care;

Gives constructive feedback to students on their performance;

Guides students in improving their techniques and understanding of EMS procedures;

Ensures a safe learning environment by monitoring the lab for any potential hazards;

Enforces proper use of equipment and adherence to safety protocols;

Works alongside the lead instructor or CIC to ensure the course follows the state-mandated curriculum;

Helps with course preparation and assisting in the coordination of other training activities;

Documents student performance and maintaining accurate records of evaluations;

Reports any issues regarding student progress to the course coordinator.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL

CHARACTERISTICS: Good knowledge of advanced EMS practices and techniques; good knowledge of the theory and principles of emergency medical care; ability to write clear and concise reports; ability to perform EMS training, including live patient care simulations; ability to communicate effectively with others; good powers of observation and perception; good judgment, initiative, and honesty; ability and dexterity to perform all tasks associated with EMS instruction assignments.

MINIMUM QUALIFICATION: Certification by the New York State Department of Health as an Emergency Medical Technician and three (3) years of experience as an New York State Emergency Medical Technician.

SPECIAL REQUIREMENTS:

Maintain a minimum NYS EMT

Obtain and maintain NYS CLI certification within 12 months of hire.

Obtain and maintain AHA BLS CPR/ AED instructor certification within 12 months of hire.

ULSTER COUNTY

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Classification: Proposed Non-Competitive

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Adopted: June 26, 2025