

CRISIS INTERVENTION COUNSELOR

DISTINGUISHING FEATURES OF THE CLASS: The work involves the responsibility of applying crisis intervention methods and practices within a population of at risk students in order to maintain order and safety. An incumbent in this class is responsible for monitoring and patrolling the hallways, cafeteria, bathrooms and outside areas at a school watching for signs of disturbances, violations of law or other circumstances requiring intervention. The work is performed under the direct supervision of a higher level employee. An incumbent is required to exercise personal judgment when necessary in order to handle problem situations in conformance with school policy and procedure. Supervision is not normally exercised over the work of others. Does related work as required.

TYPICAL WORK ACTIVITIES: The typical work activities listed below, while providing representative examples of the variety of work assignments in the title do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.

Monitors and patrols hallways, bathroom and outside areas;

Removes disruptive students from classroom and non-classroom areas of the school;

Monitors in-school suspension and time-out rooms;

Escorts students to and from the cafeteria;

Monitors the behavior of students in the cafeteria;

Checks attendance at the beginning of each supervised class;

Locates students absent without out leave (AWOL) during scheduled school hours;

Monitors students during bus arrival and dismissal;

Escorts students to infirmary for daily medications or if in need of medical care;

Assesses the behavior of students for appropriate referral to behavior review class;

May perform a variety of routine clerical tasks;

May occasionally supervise a class when the teacher is out of the room;

May prepare and maintain attendance records and reports.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Skill in applying Crisis Intervention Techniques; ability to establish and maintain discipline; ability to establish a rapport with adolescents; ability to work with difficult youth population; ability to think and act quickly in the event of an emergency and/or in response to aggressive/violent behavior; ability to remain clear and decisive in emergency and stressful situations; ability to carry out oral and written instructions; familiarity with

classroom routine; integrity; dependability; good judgment; tact; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Either:

- A. Graduation from high school or possession of a high school equivalency diploma and one (1) year of experience in working with an at risk youth population and/or applying methods of crisis intervention in an at risk youth environment; **OR**
- B. Graduation from high school or possession of a high school equivalency diploma and 10 months experience as a teacher aide in a school district which serves an emotionally challenged student population; **OR**
- C. An equivalent combination of training and experience as described in A and B above.

Special Requirement: Certification in Therapeutic Crisis Intervention NYS DSS/Cornell University Method or other similar methodology may be required. A candidate appointed at Ulster County BOCES is required to successfully complete, during his or her probationary period, 30 hours of formal training in behavior management and crisis intervention response.

ULSTER COUNTY
2013 CRS INV CO
Classification: Competitive
OA

Adopted: November 13, 2002
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