

## DEPUTY SHERIFF-LIEUTENANT

**DISTINGUISHING FEATURES OF THE CLASS:** The work involves responsibility for all patrol functions on an assigned shift. An incumbent in this class serves as a uniformed supervisor of all patrol activities. The work is performed under the general supervision of a higher ranking officer with leeway allowed for the exercising of independent judgement within the limits of departmental policy. This position differs from that of Deputy Sheriff Sergeant by virtue of increased supervisory responsibility and independent judgement needed to do the work. Supervision is exercised over various personnel of an assigned shift. Does related work as required.

**TYPICAL WORK ACTIVITIES:** The typical work activities listed below, while providing representative examples of the variety of work assignments in the title do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.

Assigns tasks to subordinate staff and reviews performance;

Investigates complaints, allegations or other breaches of discipline or conduct of staff;

Monitors personnel records of staff for compliance with training standards, schedules training as needed, and may serve as a trainer;

Makes periodic inspections of personnel, equipment, facilities, records, reports, inventories, vehicles, and weapons and directs corrective action as necessary;

Prepares a variety of state, federal, local, and internal reports;

Insures that complaints are dealt with promptly, and thoroughly within the jurisdiction of the Sheriff's department;

Directs patrol activities at raids, riots, serious crimes, fires, disasters or unusual disorders;

Gives information to the public regarding departmental policy and standards;

May represent the department at meetings, hearings or public gatherings;

Makes arrests, conducts investigations, and testifies in court as required.

**FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:** Thorough knowledge of the principles and practices of modern law enforcement administration; thorough knowledge of the principles and practices of criminal investigations; thorough knowledge of techniques of securing and preserving evidence; thorough knowledge of laws governing arrests, rules of evidence, and court procedures; ability to instruct and supervise subordinates in law enforcement; ability to establish and maintain cooperative relations with other law enforcement agencies; ability to deal courteously and firmly with the public; ability to communicate ideas clearly, both orally and in writing; ability to follow complex written and oral directions; ability to instill and maintain good departmental morale and standards; sound judgment; physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:** Two (2) years of experience as a Deputy Sheriff Sergeant, Deputy Sheriff-First Sergeant or Deputy Sheriff-Detective Sergeant.

**Special Requirements:** Possession of a valid New York State Driver License.

ULSTER COUNTY  
2440 DS LT  
Classification: Competitive  
Union: SOU  
MGT

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