DIRECTOR OF ENVIRONMENTAL SERVICES II

DISTINGUISHING FEATURES OF THE CLASS: This is a professional position, involving work of an environmental health nature, including responsibility for planning, directing and supervising the activities of the environmental health services division of the County's Public Health Department. The work entails furnishing advice and guidance to local officials and the general public in regard to environmental health problems and the measures necessary for improvements and compliance with legal requirements; providing leadership in promotion of public health through application of environmental health practices; enforcement of the provisions of the Public Health Law and local and State Sanitary Codes in relation to environmental health matters. This position may act for and in such place of the Public Health Director/Commissioner and perform such other and further duties as the Director may assign. The work is performed under the general direction of the Public Health Director/Commissioner and the County Board of Health. General supervision is exercised over the environmental health division staff. Does related work as required.

TYPICAL WORK ACTIVITIES: The typical work activities listed below, while providing representative examples of the variety of work assignments in the title, do not describe any individual position. Incumbents in this title may perform some or all of the following as well as other related activities not described.

Guides and directs educational and regulatory activities pertaining to the environmental health program;

Supervises and directs the activities of the environmental health division staff;

Prepares budget for and monitors expenses of the environmental health programs;

Supervises enforcement of provisions of local and State Public Health Laws and Sanitary Codes including public water supplies, sewage and waste disposal, operation of water and wastewater treatment plants, swimming pools and bathing beaches, camps, hotels, lodging and boarding houses, restaurants and public eating places, stream pollution, realty subdivisions, qualifications of water and wastewater treatment plant operators, public health nuisances and related matters;

Consults and advises concerning the activities carried on in relation to control of food;

Consults and advises concerning the activities carried on in relation to promotion of improved housing and plumbing to meet public health standards;

Consults and advises concerning programs for insect and rodent control;

Advises relative to sanitary landfill problems and operations;

Makes environmental health investigations of outbreaks of disease;

Conducts investigations concerning reports of rabid bats or other rabid animals, following State and local Health department guidelines;

Formulates and carries on or directs programs for training of water plant operators, environmental health personnel, food handlers, restaurant proprietors, camp owners and other classes of operating personnel;

Represents the Department of Health on all matters and problems related to environmental health;

Maintains relationships and cooperates with local, State and Federal agencies whose work or policies affect the public health program;

Monitors and evaluates all of the Department's environmental health programs;

Prepares technical reports including recommendations;

Formulates public health engineering and environmental health policies;

Performs on call duties to triage for urgent and emergent calls during after-hours and weekends, as necessary.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Comprehensive knowledge of the principles, practices and techniques of administering environmental public health programs including water supplies and purification, sewage and sewage disposal, stream pollution, sanitary control of foods; sanitary control of restaurants and public eating places, sanitary control of camps, hotels, lodging and boarding houses, swimming pools, bathing beaches, schools and other places, insect and rodent control, housing, public health nuisances and general sanitation; thorough knowledge of provisions of the Public Health Law and State Sanitary Code related to the above subjects; ability to plan, develop, direct and administer environmental public health programs and to project and integrate these into the overall Departmental program; ability to prepare technical reports and correspondence; initiative and resourcefulness in solving environmental public health problems; ability to develop and maintain good public relations; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

A. Possession of a license, and current registration, to practice professional engineering in the State of New York; AND

B. **Either** possession of a Bachelor's degree in sanitary, environmental, chemical, civil or public health engineering or a related engineering field; **OR** possession of a Bachelor's degree with thirty (30) credit hours in the natural sciences, of which not more than twelve (12) credit hours may be in the applied sciences; **AND**

C. **Either** two (2) years of administrative and supervisory experience as a supervising engineer or supervising sanitarian; or five (5) years of environmental health experience, including two (2) years of supervisory responsibility that demonstrates that the candidate has the technical and administrative skills necessary to manage programs that can anticipate, recognize and respond to environmental health challenges.

Note: A Master's degree in public or environmental health or a related field that demonstrates the five core competencies of a public health education (Biostatistics, Environmental Health Services, Epidemiology, Health Policy and Management and Social and Behavior Sciences) may be substituted for up to two (2) years of the required environmental health experience.

NOTE:
The term **Natural Science** shall mean a science such as biology, chemistry or physics that deals with the objects, phenomena or laws of nature and the physical world. It shall include all physical and biological sciences.

The term **Applied Science** shall mean science-based courses in environmental technology, sanitation technology, medical technology, public health, infection control or food science.

ULSTER COUNTY Adopted: TBD
2559 DIR ES II
Classification: Proposed Non-Competitive (PIC)
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