ELECTION MACHINE TECHNOLOGY SPECIALIST

DISTINGUISHING FEATURES OF THE CLASS: An employee in this class is responsible for the management of over 150 optical scan voting machines, over 100 of which are also ballot marking devices for use by people with disabilities. Incumbents of this title will supervise the programming of the machines for each primary and general election, as well as school district, library district and fire district elections. Election Machine Technology Specialists perform mandated quarterly testing and post-election verification testing of the machines. Employees also arrange and oversee the delivery and return of the voting machines to polling sites in the County and for school, library and fire district sites. The work is performed under the general supervision of the County Commissioners of Elections and other supervisory staff in the Board of Elections. Supervision is exercised over the work of voting machine custodians, election inspectors and related election staff.   Does related work as required.

NOTE: This is an Unclassified Service position, as per New York state Civil Service Law, section 35 (f) and the Ulster County Civil Service Rules and Regulations, appendix D. This job description is for informational purposes only.

ULSTER COUNTY   Adopted : September 24, 2008
2852   EL MT SPEC