

EMERGENCY MEDICAL TECHNICIAN

DISTINGUISHING FEATURES OF THE CLASS: This work involves responsibility for the administration of first aid when the services of professional medical personnel are unavailable or not required. The work is performed under the general direction of a physician or Registered Professional Nurse. However, the employee is expected to act independently when administering routine first aid, or in the event direction from a medical professional is not available. The employee may also be required to perform routine record keeping. Supervision over the work of others is not normally a function of this class. Does related work as required.

TYPICAL WORK ACTIVITIES: The typical work activities listed below, while providing representative examples of the variety of work assignments in the title do not describe any individual position. Incumbents in this title may perform some or all of the following, as-well-as other related activities not described.

Administers routine first aid such as treating minor cuts, bruises, abrasions, burns and nosebleeds;

Administers emergency first aid such as immobilizing fractures, maintaining airways, restoring breathing, controlling bleeding and treating shock when the services of a physician or professional nurse are not immediately available;

Notifies student's parents or guardian in the event of illness or accident;

Prepares brief reports on all treated injuries and illnesses;

Maintains a variety of simple records such as accident logs and supply inventories;

Maintains office equipment and supplies;

Summons professional medical assistance in the event outside emergency services are required;

May assist school teaching staff in testing and developing elementary school children's basic motor skills.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Good knowledge of standard first aid techniques to deal with a variety of medical problems such as cuts, bruises, abrasions, bleeding, shock, fractures and airway obstruction; good knowledge of the care and use of common medical equipment; good knowledge of medical terminology; ability to maintain simple records and prepare brief reports; ability to work calmly and well under stress; ability to develop a good rapport with others; good motor, hand and eye coordination; initiative; resourcefulness; good powers of observation; good judgment; tact and courtesy; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATION: Certification by the New York State Department of Health as an Emergency Medical Technician.

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ULSTER COUNTY

2900 EMT

Classification: Competitive

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Adopted: December 27, 1979

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