

FLEET MAINTENANCE TECHNICIAN/HEAVY MOTOR EQUIPMENT OPERATOR

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for performing preventative maintenance and minor repairs on the vehicles assigned to the fleet operated by the town. In addition, the incumbent operates motor equipment and performs manual work normally associated with highway construction and maintenance. The work is carried out in accordance with established procedures and involves the safe and economical operation of equipment normally related to highway construction and maintenance, although an incumbent may be assigned to another department. Depending on assignment, work is performed under the direct or general supervision of a higher level employee. Supervision of others is not normally a function of the class. Does related work as required.

TYPICAL WORK ACTIVITIES: The typical work activities listed below, while providing representative examples of the variety of work assignments in the title do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.

Performs oil changes, vehicle lubrications, transmission or gear box maintenance;

Checks and fills all vehicle fluid levels on a regular basis;

Checks radiators and replenishes or changes anti-freeze as necessary due to normal use or seasonal requirements;

Checks and adjusts brakes;

Maintains hydraulic hose system and performs minor repairs and replacements;

Maintains electrical system by replacing lamps, bulbs, fuses and performing minor repairs;

Operates a truck in connection with the removal of snow, debris and refuse and the transportation of sand, stone, asphalt and other materials and supplies;

Operates a snowplow, sander, water wagon, fuel service trucks, pick-up trucks and utility vehicles;

Maintains appearance and safe working condition of town highway garage;

Washes and otherwise maintains cars, trucks and other automotive equipment;

Prepares all vehicle activity and maintenance logs and other records as required;

Adheres to New York State inspection schedule for all registered vehicles in the fleet;

Performs manual labor such as loading and unloading trucks, digging ditches, cleaning basins and erecting signs and fences;

May perform all duties of a Laborer;

May operate an air compressor in the breaking of pavement, a chain saw in clearing brush and trimming trees, as well as a mower in the cutting of roadside grass or brush;

May drive workers to and from job locations;

May train on, and infrequently operate, other types of construction equipment.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS: Good knowledge of the operation of tractors, trucks, tractor trailers, backhoes, rollers, graders, bulldozers and other heavy automotive equipment; good knowledge of the geography of the area; working knowledge of vehicle preventative maintenance and repair procedures; ability to understand and follow simple oral and written directions; willingness to respond to emergencies and to work outside under adverse weather conditions; dependability; physical condition commensurate to the demands of the position.

MINIMUM QUALIFICATIONS: One year of experience in a position that is substantially similar to that of Motor Equipment Operator.

Special Requirements: Possession of a valid New York State Driver's License appropriate to the vehicle(s) being operated.

ULSTER COUNTY
3195 FLT MTC T/
OA

Adopted: December 23, 2003