

HIGHWAY CONSTRUCTION SUPERVISOR

DISTINGUISHING FEATURES OF THE CLASS: This is supervisory work involving the responsibility for the construction, maintenance and repair of County highways. Employees in this class are responsible for coordinating and directly supervising a crew of public works personnel engaged in specialized highway construction and repair activities including, but not limited to, road paving or pavement preservation. The incumbent also directly participates in the work of the crew, personally performing those tasks requiring special skills or experience. Direct supervision is exercised over varying construction crews. The work is performed under the general supervision of the Highways and Bridges Operations Field Manager with considerable leeway allowed on daily activities. Does related work as required.

TYPICAL WORK ACTIVITIES: The typical work activities listed below, while providing representative examples of the variety of work assignments in the title do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.

Supervises a work crew engaged in road paving, road sealing, culvert installation or other specialized highway maintenance tasks;

Performs the more difficult and skilled highway maintenance tasks;

Instructs road crews in use of road building equipment;

Confers daily with Section Supervisors concerning construction schedule for work force equipment and needs;

Trains new crew workers;

Ensures that the crew follows all applicable safety regulations;

Supervises the asphaltic paving of roads;

Schedules and coordinates with Contractors performing highway construction services;

Evaluates the performance of crew workers and makes recommendations regarding promotions, reassignments and disciplinary actions;

Requisitions materials and supplies as needed;

Leads and participates in ice and snow removal as needed.

REQUIRED KNOWLEDGES, SKILLS AND ABILITIES: Thorough knowledge of safety precautions and procedures involved with road reconstruction, maintenance and repair; good knowledge of the tools, equipment and materials used in road construction and maintenance work; good knowledge of modern methods and operating rules of road construction, maintenance and repair; good knowledge of the operating characteristics of public works equipment; working knowledge of the maintenance and repair characteristics of the road network within the county; skill in the operation of heavy construction equipment used by the

crew; ability to plan, assign and supervise the work of others; ability to understand and carry out oral and written instructions; ability to read and work from rough sketches or blueprints; ability to get along well with others; ability to keep records and make reports; good judgment; dependability; initiative; resourcefulness; tact; courtesy.

MINIMUM QUALIFICATIONS: Five (5) years of experience in the construction and maintenance of roads, at least two (2) of which must have been in a supervisory capacity.

Special Requirement: At time of appointment, must possess a valid New York State Driver's License appropriate for the vehicle and/or construction equipment being operated.

Special Requirement for Positions in Ulster County Department of Public Works: Candidates for employment in this position must possess a valid New York State Motor Vehicle Class A (CDL) License with required endorsements, if any, at time of appointment.

Ulster County employees promoted to a class in direct line of promotion, which requires a valid New York State Motor Vehicle Class A (CDL) at the time of a promotional appointment must possess such licensure by the end of their probationary period, not longer than six months.

New York State Class A CDL Driver License Vehicle Description: Gross Combination Weight Rating (GCWR) of more than 26,000 lbs, provided the Gross Vehicle Weight Rating (GVWR) or Gross Combination Weight Rating (GCWR) of vehicle(s) is more than 10,000 lbs.

Special Note: In accordance with Federal Highway Administration (HWA) 49CFR382, all prospective employees will undergo drug/alcohol testing prior to appointment and will undergo random drug/alcohol testing during the course of employment

ULSTER COUNTY
3505 HWY C SUPV
Classification: Competitive
Union: UCSA
MGT

Adopted: February 6, 2020