

## **INTERPRETER (SPANISH AND ENGLISH)**

**DISTINGUISHING FEATURES OF THE CLASS:** The work involves responsibility in municipal government of listening to spoken Spanish and verbally translating it into English; and of listening to spoken English and verbally translating it into Spanish. The work may be performed in any agency having this need such as a court. The work is performed without supervision and requires an incumbent who is fluent in both Spanish and English. Does related work as required.

**TYPICAL WORK ACTIVITIES:** The typical work activities listed below, while providing representative examples of the variety of work assignments in the title do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.

Listens to complete statements in one language, translates to second, and translates responses from second into first language;

Expresses either approximate or exact translation, depending on nature of occasion.

**FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS:** Good knowledge of both the Spanish and English Languages; skill at listening to, understanding, and translating spoken Spanish and spoken English into the other language; ability to speak both Spanish and English clearly and distinctly; physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:** One year of experience verbally translating conversational Spanish into English and English into Spanish.

ULSTER COUNTY

3690 INTERP S&E

Classification: Competitive

3691 INT S&E PT

Classification: Non-Competitive

OA

Adopted: July 17, 1990