

MENTAL HEALTH SPECIALIST-CLINICAL SUPERVISOR

DISTINGUISHING FEATURES OF THE CLASS: This is a professional supervisory position in the Ulster County Mental Health Department primarily responsible for the supervision of clinical staff members in the provision of direct clinical services as well as direct delivery of ongoing therapeutic services. Supervision is received from the Mental Health Specialist Unit Leader or other clinical mental health professionals of a higher rank, with leeway for independent judgment. Does related work as required.

TYPICAL WORK ACTIVITIES: The typical work activities listed below, while providing representative examples of the variety of work assignments in the title do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.

Provides direct client treatment including individual, group and family counseling, individual and group psychotherapy and social work services;

Resolves staff problems and provides clinical supervision;

Evaluates and reports on staff clinical performance;

Consults with other agencies in areas where the employee has developed a specialty;

Establishes and maintains liaison with internal and external agency personnel in order to coordinate and maximize delivery of care;

Represents the department to other agencies as assigned;

Gives presentations and lectures on mental health issues;

Gathers information on community needs in order to identify areas where services could best be focused;

Reviews case reports from subordinate clinicians, identifies problem areas and discusses same with clinician;

Assigns cases to staff;

Prepares reports of a narrative and statistical nature as well as general correspondence;

Maintains records;

Receives in-service training and keeps abreast of new developments in the mental health field;

May be required to be on call during unscheduled working hours if circumstances of the assignment deem it essential.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS:

Thorough knowledge, within the professional discipline of the incumbent, of the psychotherapeutic principles, methods, and practices used in treating clients; thorough knowledge of area mental health, medical, legal, vocational and social service providers and other available community resources, and ability to effectively utilize these resources in an overall psycho-social approach to treating the client; working knowledge of the principles and practices of supervision; ability to plan, direct, coordinate and evaluate the work of others; ability to establish and maintain a rapport with mental health clients and their families; ability to collect and evaluate information relative to the needs in the community for mental health services; ability to maintain records and prepare narrative reports, statistical reports and general correspondence; willingness to participate in and benefit from in service training; willingness to keep abreast of new developments in the mental health field; sound professional judgment; tact.

MINIMUM QUALIFICATIONS: Either:

Note: For the clinical experience described below, work in substance abuse programs or units is not considered qualifying.

- A. (1) Graduation from a regionally accredited or New York State registered college or university with a Doctoral Degree in Clinical Psychology. The doctoral degree must have been granted on the basis of completion of a program of psychology registered with the New York State Department of Education or the substantial equivalent thereof, in accordance with the New York State Commissioner of Education's regulations; **AND**
- (2) Current licensure as a Psychologist issued by the New York State Department of Education; **AND**
- (3) One year of post-licensure clinical experience as a primary therapist; **AND**
- (4) Formal clinical supervisory training; **OR**
- B. (1) Current licensure as a Licensed Clinical Social Worker (LCSW) by the New York State Department of Education; **AND**
- (2) Three (3) years of post-licensure, supervised clinical experience as a primary therapist; **AND**
- (3) Formal clinical supervisory training; **OR**
- C. (1) Current licensure as a Registered Professional Nurse by the New York State Department of Education; **AND**
- (2) Graduation from a regionally accredited or New York State registered college or university with a masters degree including one year of clinical practicum or one year of

Mental Health Specialist–Clinical Supervisor

post-degree professional nursing experience in mental health or psychiatric nursing in a position involving direct service to clients; **AND**

(3) Three (3) years of supervised clinical experience as a primary therapist; **AND**

(4) Formal clinical supervisory training.

ULSTER COUNTY

4322 MHS CL SUP

Classification: Competitive

Grade: 19

Union: CSEA

Adopted: August 11, 1992

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