

**MENTAL HEALTH SPECIALIST-CLINICAL SUPERVISOR-**  
**CHILDREN'S SERVICES**

**DISTINGUISHING FEATURES OF THE CLASS:** This is a professional supervisory position in the Ulster County Mental Health Department primarily responsible for the supervision of clinical staff members in the provision of direct clinical services as well as direct delivery of ongoing therapeutic services to children and their families. Supervision is received from the Mental Health Specialist Unit Leader or other clinical mental health professionals of a higher rank, with leeway for independent judgment. Does related work as required.

**TYPICAL WORK ACTIVITIES:** The typical work activities listed below, while providing representative examples of the variety of work assignments in the title do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.

Provides direct client treatment including individual, group and family counseling, individual and group psychotherapy including expressive therapy techniques as indicated;

Resolves staff problems and provides clinical supervision;

Provides full case management services to clients;

Evaluates and reports on staff clinical performance;

Consults with other agencies in areas where the employee has developed a specialty;

Establishes and maintains liaison with internal and external agency personnel in order to coordinate and maximize delivery of care;

Represents the department to other agencies as assigned;

Gives presentations and lectures on behavioral health issues and child and family treatment;

Gathers information on community needs in order to identify areas where services could best be focused;

Reviews case reports from subordinate clinicians, identifies problem areas and discusses it with clinician;

Assigns cases to staff;

Prepares reports of a narrative and statistical nature as well as general correspondence;

Maintains records;

Receives in-service training and keeps abreast of new developments in the behavioral health field as well as child and family treatments.

**FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS:** Thorough knowledge, within the professional discipline of the incumbent, of psychotherapeutic techniques, including expressive therapies used in treating children and their families; thorough knowledge of area behavioral health, medical, educational, legal, vocational and social service providers and other available community resources, and ability to effectively utilize these resources in an overall psycho-social approach to treating the client; working knowledge of the principles and practices of supervision; working knowledge of child development; ability to plan, direct, coordinate and evaluate the work of others; ability to establish and maintain a rapport with behavioral health clients and their families; ability to collect and evaluate information relative to the needs in the community for mental health services; ability to maintain records and prepare narrative reports, statistical reports and general correspondence; willingness to participate in and benefit from in-service training; willingness to keep abreast of new developments in the behavioral health field including child and family therapies; sound professional judgment; tact.

**MINIMUM QUALIFICATIONS:**

Note: For the clinical experience described below, work in substance abuse programs or units are not considered qualifying.

- A.(1) Graduation from a regionally accredited or New York State registered college or university with a Doctoral Degree in Clinical Psychology. The doctoral degree must have been granted on the basis of completion of a program of psychology registered with the New York State Department of Education or the substantial equivalent thereof, in accordance with the New York State Commissioner of Education's regulations; **AND**
- (2) Current licensure as a Psychologist issued by the New York State Department of Education; **AND**
- (3) One year of post-licensure clinical experience as a primary therapist; **AND**
- (4) Formal clinical supervisory training; **OR**
- B.(1) Current licensure as a Licensed Clinical Social Worker (LCSW) by the New York State Department of Education; **AND**
- (2) Three (3) years of post-licensure, supervised clinical experience as a primary therapist; **AND**

(3) Formal clinical supervisory training; **OR**

C.(1) Current licensure as a Registered Professional Nurse by the New York State Department of Education; **AND**

(2) Graduation from a regionally accredited or New York State registered college or university with a master's degree including one year of clinical practicum or one year of post degree professional nursing experience in mental health or psychiatric nursing in a position involving direct service to clients; **AND**

(3) Three (3) years of supervised clinical experience as a primary therapist; **AND**

(4) Formal clinical supervisory training.

ULSTER COUNTY  
4327 MHS CLS CS  
Classification: Competitive  
Grade: 19  
Union: CSEA

Adopted: June 25, 1999  
Revised: July 8, 1999  
Revised: June 21, 2017