

PARKING LOT ATTENDANT

DISTINGUISHING FEATURES OF THE CLASS: This is routine and repetitive work involving collecting parking charges in a parking area and reporting any irregularities. Work is performed under the general supervision of a higher level employee. Does related work as required.

TYPICAL WORK ACTIVITIES: The typical work activities listed below, while providing representative examples of the variety of work assignments in the title, do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.

Collects parking fee from customer based on charges for time automobile is parked;

Patrols area to prevent thefts from parked automobiles;

May advise persons using lot as to the location of a variety of establishments;

Directs automobiles to parking space or points out parking space for customer's use.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL

CHARACTERISTICS: Ability to make change; ability to make simple arithmetic computations; ability to give simple instructions; ability to understand and carry out routine oral and written instructions; ability to write legibly; willingness to work in inclement weather; integrity; dependability; tact.

MINIMUM QUALIFICATIONS: Successful completion of the eighth grade in school; or its equivalent.

ULSTER COUNTY

4670 PRK LOT AT

Classification: Competitive

4671 PK LT A PT

Classification: Non-Competitive

4672 PK LT A SE

Classification: Non-Competitive

Grade: 1

Union: CSEA

Revised: April 26, 2017