

## PARKING METER REPAIRER

**DISTINGUISHING FEATURES OF THE CLASS:** This is routine work involving the responsibility for seeing that all meters are serviced and kept in working condition. The meter repairer is responsible for skill and accuracy in the completion of each assignment. Repairs are performed in the shop or in the field. This position also involves the routine collection and wrapping of parking meter fees. Does related work as required.

**TYPICAL WORK ACTIVITIES:** The typical work activities listed below, while providing representative examples of the variety of work assignments in the title do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.

Collects, counts and wraps all parking meter collections as directed by the Clerk/ Treasurer of the Village;

Operates coin wrapping machine;

Makes shop repairs to parking meters by replacing parts, cleaning, oiling, disassembling and assembling units, etc.;

Makes outside or service repair calls including repair of broken glass, plugged units and innumerable other types of repairs;

Watches for damaged, missing or stolen meters;

Installs housing and meters;

Keeps check on meter parts;

Issues summonses for parking meter violations.

**FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:** Working knowledge of the operation, maintenance and repair of parking meters; ability to follow oral and written directions; mechanical aptitude; dependability; initiative; industry; good physical condition.

**MINIMUM QUALIFICATIONS:** One year of experience as a mechanic or machinist in the repair of small part mechanisms and completion of a standard high school course; or any equivalent combination of experience and training sufficient to indicate ability to do the work.

ULSTER COUNTY  
4680 PRK MET RP  
Classification: Competitive  
4681 PRK M R PT  
Classification: Non-Competitive  
OA

Adopted: February 9, 1976  
Revised: September 18, 1992