

POOL DIRECTOR

DISTINGUISHING FEATURES OF THE CLASS: This position involves responsibility for the maintenance and operation of a municipal swimming pool and related facilities. The work is performed under the general supervision of the Superintendent of Buildings and Construction with wide leeway allowed for the details of the work. Direct supervision is exercised over the work of lifeguards and maintenance personnel. Does related work as required.

TYPICAL WORK ACTIVITIES: The typical work activities listed below, while providing representative examples of the variety of work assignments in the title, do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.

Drafts and explains to staff and public the safety and sanitary rules for pool users;

Makes recommendations to the superintendent regarding the improvement of pool facilities and services;

Makes recommendations to the superintendent regarding the hiring of pool staff;

Supervises the preparation of the pool for special events;

Supervises the training, cleaning and refilling of the pool;

Instructs beginners, advanced beginners and intermediates in swimming;

Maintains a variety of records associated with the operation of the pool;

Requisitions supplies as needed;

Makes periodic inspections of the pool and facilities to determine their condition;

Supervises the collection and deposit of pool fees.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL

CHARACTERISTICS: Thorough knowledge of first aid, lifesaving and rescue work as applied to accidents in the water; good knowledge of the materials, equipment and practices of swimming pool maintenance; good knowledge of the safety and sanitary practices of swimming pool use; good knowledge of the variety of services a municipal swimming pool can provide the public; ability to instruct personnel in lifesaving techniques; ability to swim well; ability to teach swimming; ability to supervise the work of others; ability to maintain simple records; ability to express oneself clearly; ability to understand oral and written instructions; ability to establish and maintain an effective relationship with the public; mental alertness, honesty; courtesy; excellent physical condition.

MINIMUM QUALIFICATIONS: Candidates must be at least 21 years of age at time of appointment **PLUS Either:**

A. One (1) season as a Camp Aquatics Director or equivalent; **OR**

B. Two (2) seasons of paid experience as a Lifeguard at a large swimming pool or bathing beach, one (1) season of which must have been in a responsible supervisory capacity.

Special Requirement for Acceptance of Applications: Possession of a Red Cross or Y.M.C.A Senior Lifesaving Certificate, or its equivalent **AND** possession of an American Red Cross Basic Life Support CPR Certificate* or its equivalent.

***Note:** All CPR certifications for Lifeguarding are valid for only one (1) year from the date of course completion, regardless of the expiration date noted on the card.

ULSTER COUNTY

4960 POOL DIR

Classification: Competitive

4962 POOL DIR S

Classification: Non-Competitive

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Adopted: August 8, 1978

Revised: June 29, 2022