

POOL OPERATOR

DISTINGUISHING FEATURES OF THE CLASS: This class involves the responsibility for performing a variety of simple to complex duties related to the maintenance and operation of a community's municipal pool. The work is performed under general supervision of an administrative officer of the Recreation Commission with broad leeway allowed for planning the methods and procedures involved in executing assigned tasks. The incumbent is responsible for determining work priorities, as well as assess maintenance/operations problems to rectify on-site problems. General supervision is exercised over pool staff, including lifeguards. Does related work as required.

TYPICAL WORK ACTIVITIES: The typical work activities listed below, while providing representative examples of the variety of work assignments in the title, do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.

Prepares pool for opening season, including filling, cleaning and repairing damaged equipment;

Winterizes pool at the end of the season, including draining water lines;

Regularly checks water readings, filters, pump valves, tanks, gauges and vents;

Tests pool water for pH, turbidity, chlorine and alkalinity levels;

Sets the correct chemical dosages to ensure proper levels fulfilling sanitary code stipulations;

Maintains pumps and motors at the pool facility;

Vacuums and skims pool on a daily basis;

Conducts water-quality testing periodically throughout the summer season;

Performs repair work in and around pool facility, including filter room;

Oversees pool staff, including lifeguards;

Orders and receives supplies related to the maintenance of the pool and water quality;

Prepares incident reports as necessary;

Prepares monthly forms and reports for submission to the Ulster County Health Department;

Attends monthly meetings of the Recreation Commission;

May respond to and participate in emergency repair activities.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Working knowledge of the machines, tools, chemicals, procedures and terminology required for the operation of a community pool; working knowledge of flows, pressures and capacities of pumps, pipes and other equipment; manual dexterity; ability to perform installation and maintenance tasks; ability to follow oral and written instructions; ability to prepare written reports; ability to get along well with others; good judgment; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

- A. Graduation from high school or possession of a high school equivalency diploma and three (3) seasons of pool maintenance and operation experience; **OR**
- B. Five (5) seasons of pool maintenance and operations experience; **OR**
- C. An equivalent combination of training and experience as indicated in A and B above.

Special Requirement: At time of appointment candidate must possess a certified pool operator certificate, as issued under the authority of the New York State Department of Health. This certification must be maintained throughout the duration of employment in this title.

ULSTER COUNTY
4961 POOL OP
Classification: Competitive
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Adopted: May 20, 2005