

RECREATION AIDE

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for the performance of varied routine duties in a recreation or youth program. This is normally a seasonal or part-time position in a child or adult recreation or youth program and involves assisting and guiding participants in a recreation/ youth activity, insuring their safety and performing a variety of duties which provide support to a recreation/ youth facility or program. Often, the incumbent assists a more senior staff member in leading a group activity such as arts and crafts, play time, story hour, kickball, etc. As the incumbent gains experience he/ she may assume more independent responsibility for a recreation/ youth activity. The class differs from Recreation Attendant in that the primary emphasis for Recreation Attendant is in providing support services to a facility, whereas the primary emphasis for Recreation Aide is in assisting and guiding participants of a recreational/ youth activity. The work is performed under the general supervision of a higher level employee. Supervision is not normally a function of the class. Does related work as required.

TYPICAL WORK ACTIVITIES: The typical work activities listed below, while providing representative examples of the variety of work assignments in the title do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.

Assists in group activities such as playtime, swimming, kickball, arts and crafts, volleyball, badminton, softball, nature walks, trips to other facilities, etc.;

Assists with the chaperoning of trips and other group activities;

Assists in officiating at athletic events;

May lead groups in various activities where no specialized skill or proficiency is required;

Maintains order and provides guidance to groups;

Acts as a chaperon on trips and at other group activities;

Maintains and helps prepare fields, courts and related recreation facilities, by putting up nets, marking courts, cleaning up, cutting grass and picking up debris;

Cleans facility (indoor and outdoor), including grounds, beaches and boating areas;

May check tickets and/ or take money at facility entrance;

Keeps records and makes reports as required;

May train in and provide emergency first aid as necessary.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Ability to gain a working knowledge of first aid procedures and to apply this knowledge; ability to motivate and to keep the interest of children; ability to get along well with others; ability to read and write; ability to keep simple records; ability to

understand and carry out simple oral and written directions; willingness to work outdoors; willingness to perform manual labor.

MINIMUM QUALIFICATIONS:

- A. Successful completion of the eighth grade in school; or its equivalent; **OR**
- B. Six (6) months of full-time or its part-time equivalent, paid or volunteer experience supervising and ensuring the safety of young children.

Note: It shall be the responsibility of the appointing authority to ensure the compliance with all age, training, and physical capability requirements and/ or other certifications that may be required by state or local codes including Subparts 6-1 and 6-2 of the New York State Sanitary Code.

ULSTER COUNTY
5420 REC AIDE
Classification: Proposed Non-Competitive
5421 REC AID PT
Classification: Non-Competitive
5422 REC AID SE
Classification: Non-Competitive
OA

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