

RECREATION SPECIALIST

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for the performance of instructional and related duties in one or more recreational activities in which the incumbent has proficiency. This is normally a seasonal or part-time position in the recreation program of a municipality and involves instructing both recreation staff and participants in a specialty area such as, but not limited to: karate, dance, baton twirling, basketball, softball, arts and crafts, music, nature studies, etc. The class differs from that of Assistant Recreation Specialist in that the Recreation Specialist supervises the Assistant, functions at a higher level and has greater responsibility. The work is performed under the general supervision of a higher level employee with leeway allowed in determining instructional methods and in conducting group activities. Supervision is exercised over the work of subordinates. Does related work as required.

TYPICAL WORK ACTIVITIES: The typical work activities listed below, while providing representative examples of the variety of work assignments in the title do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.

Coaches and teaches a sports activity such as softball, soccer basketball, etc.;

Instructs in, and calls, square and folk dances;

Produces and directs a play or pageant;

Teaches the playing of a musical instrument;

Organizes and conducts rehearsals;

Teaches photography;

Officiates at sports events;

Organizes and instructs arts and crafts classes;

Coordinates activities through arranging transportation, scheduling, etc.;

Keeps records including attendance records; and, may make reports on the status of programs;

May requisition and control the distribution of supplies and equipment; and, may make budget recommendations.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Good knowledge of the practice and theory of the specialty area; working knowledge of the methods of group organization and instruction used in the specialty area; ability to develop effective working relationships with groups and individuals; ability to stimulate and maintain the interest of participants; physical condition commensurate to the demands of the position.

MINIMUM QUALIFICATIONS:

1. Completion of a formal course of instruction in the specialty area; **AND**
2. One season of experience instructing or participating in the activity.

Note 1: Hobbyist or work experience in the activity may be substituted for the formal course of instruction as follows: Two (2) years of hobbyist or work experience equals one year of formal instruction.

Note 2: If employed in a summer day camp or a traveling summer day camp, as defined in the New York State Sanitary Code appointees must possess the following in addition to the above requirements:

1. Previous camp experience as a junior counselor or counselor in training; **OR**
2. Completion of a training course including but not limited to precamp orientation and/ or continuous in service training; **AND**
3. Appointees must be at least 16 years old.

Special Requirement: In cases where instructors in the specialty area require a special license or certificate, possession of such license or certificate is required at time of appointment.

ULSTER COUNTY
5450 REC SPEC
Classification: Competitive
5451 REC SP PT
Classification: Non-Competitive
5452 REC SP S
Classification: Non-Competitive
OA

Adopted: July 17, 1990
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