

RECYCLING EDUCATOR

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for providing recycling education to various individuals and groups including, but not limited to: landfill users, community groups, municipal haulers, schools and the general public. Additionally, the incumbent may participate in developing and implementing new recycling programs and procedures. The work is carried out in accordance with programmatic needs, and involves engaging in community education activities, researching related issues and developments in the field, and participating in program development and implementation. The class differs from that of Recycling Coordinator in that the Recycling Educator specializes in the educational components of the recycling program, whereas the Recycling Coordinator has broader responsibility involving the overall municipal recycling program. The work is performed under the general supervision of a higher level employee such as a Recycling Coordinator or Landfill Supervisor/ Recycling Coordinator. Does related work as required.

TYPICAL WORK ACTIVITIES: The typical work activities listed below, while providing representative examples of the variety of work assignments in the title do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.

Gives presentations to community groups on recycling opportunities and procedures;

Trains and instructs municipal haulers on recycling, and assists them in the development of educational programs and materials for their customers;

Collects and compiles suggestions and develops procedures to improve the recycling program;

Develops educational programs concerning all aspects of recycling for schools, targeting various age groups;

Develops and conducts evaluations of educational presentations;

Provides recycling training to municipal employees;

Conducts studies on municipal recycling options and redesigns educational programs, as needed, to implement changes;

Meets with and shares recycling information with recycling program participants in other agencies;

Participates in writing grant proposals;

Performs work in others aspects of the recycling program as required;

Attends seminars, meetings and training courses related to solid waste management and resource recovery.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of solid waste management and resource recovery issues as they relate to a recycling program in a small municipality; good knowledge of concepts and techniques in community education; working knowledge of the procedures used in municipal recycling; ability to establish and maintain effective working relationships with co-workers and the public; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Either:

- A. Graduation from a regionally accredited or New York State registered college or university with a Bachelors Degree in Education, Environmental Science, Communications, Public Administration, Journalism or a related field and one year of experience in teaching or in a position requiring the extensive use of communication skills, both written and verbal; **OR**
- B. Graduation from a regionally accredited or New York State registered college or university with an associates degree in a field comparable to one described in A above and three (3) years of experience as described in A above.

ULSTER COUNTY
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Adopted: March 27, 1991