

SENIOR MENTAL HEALTH NURSE

DISTINGUISHING FEATURES OF THE CLASS: This is a specialized professional nursing position involving responsibility for the supervision and provision of medical nursing support activities in a community mental health agency as well as supervision of the Methadone Program Pharmacy. The work is performed under the general supervision of any interdisciplinary supervisory level staff member with latitude for instructing, planning and making assignments to subordinates. Does related work as required.

TYPICAL WORK ACTIVITIES: The typical work activities listed below, while providing representative examples of the variety of work assignments in the title do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.

Supervises the inventory and storage of facility pharmaceutical supplies;

Assesses patient nursing care needs;

Orients new nursing personnel and oversees participation in related staff development;

Oversees and administers emergency medical treatment to patients;

Supervises the preparation and maintenance of health records;

Prepares and supervises methadone treatments, bottlings and the application of prescription labels;

Participates in crisis intervention;

Consults with staff members concerning a variety of health factors related to patients condition.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS: Thorough knowledge of professional nursing principles, practices and techniques used in relation to medical practices and skill in their application; good knowledge of the principles and practices of supervision; working knowledge of drug supply distribution practices; ability to supervise and successfully carry out the administration of the therapeutic measures prescribed; ability to plan and supervise the work of others; ability to secure the cooperation of others; ability to understand and carry out technical oral and written instructions; ability to keep records and make reports; ability to get along well with others; good observation; sound professional judgment; tact; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Either:

A. Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree in Nursing; **OR**

- B. Graduation from a three (3) year school of nursing approved by the New York State Education Department as qualifying for Registered Professional Nurse and one year of experience in professional nursing activities; **OR**
- C. Graduation from a regionally accredited or New York State registered two (2) year college with an Associate's Degree in Nursing and two (2) years of experience in professional nursing activities.

Special Requirement: Possession of a license issued by the State of New York to practice as a Registered Professional Nurse at time of appointment.

ULSTER COUNTY
6330 SR MH NRSE
Classification: Non-Competitive
Grade: 15
Union: CSEA

Adopted: January 19, 1990