

SENIOR OCCUPATIONAL THERAPIST

DISTINGUISHING FEATURES OF THE CLASS: This is a professional position involving responsibility for the administration of the occupational therapy department and services, including supervision of and participation in the provision of services to patients upon the written order or referral of a physician who provides medical direction. This class differs from that of Occupational Therapist as the Senior Occupational Therapist is responsible to the facility administrator for the operation of the department. Supervision may be exercised over subordinate Occupational Therapists, Occupational Therapy Assistants, Occupational Therapy Aides and clerical employees assigned to the service. Does related work as required.

TYPICAL WORK ACTIVITIES: The typical work activities listed below, while providing representative examples of the variety of work assignments in the title, do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.

Supervises, trains and assigns staff of the occupational therapy services;

Confers with occupational therapy staff on diagnosis of patients and development or revision of therapy regimen;

Assists the administrator in general policy and program formulation and requirements related to the occupational therapy service in the facility;

Fabricates and applies splints and assistive devices, trains patients in self care activities, and uses varied media to improve their physical or mental functioning;

Evaluates the occupational therapy program and makes recommendations for improvement and change to the administrator;

Participates in the selection of personnel involved in the occupational therapy service;

Plans and instructs in-service training programs for occupational therapy and other facility staff;

Participates with other facility personnel in the formulation and review of patients' total health and rehabilitation care plans;

Treats patients directly where indicated;

Initiates and attends conferences with the administrator, physicians and other facility staff to interpret the functions of the occupational therapy service and its' relationship with other patient health care services;

Maintains program records including but not limited to the service budget, statistical reports of the frequency and types of treatment and number of patients treated.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Thorough knowledge of the principles, techniques and practices of

occupational therapy; thorough knowledge of the operation and minor maintenance of apparatus and equipment used in occupational therapy; good knowledge of community resources applicable to occupational therapy; ability to plan, evaluate and direct the work of others involved in an occupational therapy program; ability to establish and maintain satisfactory relationships with others; ability to relate and coordinate the occupational therapy program to other related disciplines; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: A Bachelor's Degree in Occupational Therapy and two (2) years of experience as an occupational therapist.

Special Requirement: Possession of a license issued by the New York State Department of Education to practice as an Occupational Therapist.

ULSTER COUNTY
6380 SR OC THER
Classification: Competitive
Grade: 18
Union: CSEA

Adopted: November 21, 1988