

SOLID WASTE ATTENDANT

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for performing routine tasks in a recycling center and/or solid waste transfer station. The work is carried out in accordance with established procedures and involves directing users of the facility to appropriate areas for solid waste transfer and recyclables, and keeping the site as orderly as possible. Work is performed under general supervision according to a prescribed routine. Supervision of others is not usually a function of this position. Does related work as required.

TYPICAL WORK ACTIVITIES: The typical work activities listed below, while providing representative examples of the variety of work assignments in the title do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.

Opens and closes recycling center and/or solid waste transfer station for use by public;

Ensures that individuals have authorization to use recycle and solid waste transfer areas;

Keeps unauthorized persons from recycle and solid waste transfer areas;

Collects tickets and/or fees as required;

Directs users to proper recycle and solid waste transfer areas;

Informs users of proper procedures for recycling and transferring solid waste;

Insures that users are complying with the established procedures used for recycling and transferring solid waste;

May participate in a recycling and transfer of solid waste programs;

May function as a Scale House Operator in a facility;

May operate automotive and other motorized equipment in the performance of work assignments;

May keep record of disposal area use;

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Ability to acquire knowledge of the laws and requirements for the disposal of solid waste and recyclable material; ability and willingness to perform simple manual tasks without direct supervision; willingness to work under adverse weather conditions; ability to secure the cooperation of others; firmness; tact; dependability; courtesy; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: None.

Notes: In an agency where driving vehicles and/ or equipment on public roads is required, incumbents must possess New York State and Federal Drivers Licenses appropriate to the equipment being operated. Incumbents functioning as Scale House Operators must possess such certifications as may be required by the State Department of Agriculture and Markets.

ULSTER COUNTY
6885 SOL WST AT
Classification: Non-Competitive
OA

Adopted: June 1, 1993
Revised: September 17, 2010