

## **WATER METER READER (TOWNS)**

**GENERAL STATEMENT OF DUTIES:** Reads water meters and records meter readings; does related work as required.

**DISTINGUISHING FEATURES OF THE CLASS:** This is routine work involving responsibility for reading water meters and the recording of meter readings. Meter readers may assist in the computation of customer accounts. Specific instructions are received as to jobs to be performed. Readings are spot checked or are checked from complaints of consumers.

**EXAMPLES OF WORK:** (Illustrative only)

Reads and records readings of water meters;

Connects and discontinues water service on consumer's premises;

Computes consumption of water in a given period;

Reports customer complaints.

**REQUIRED KNOWLEDGES, SKILLS AND ABILITIES:** Working knowledge of water meters; ability to read simple meters and measuring devices; ability to make simple settings of meters; ability to follow simple oral and written directions; ability to read simple figures accurately and to submit legibly written records; ability to make simple arithmetical calculations; courtesy and tact in dealing with the public; mechanical aptitude; dependability; good eyesight; good physical condition.

**ACCEPTABLE TRAINING AND EXPERIENCE:** One year of experience in public contact work.

ULSTER COUNTY

7660 WAT METER READ (PT ONLY)

Classification: Non-Competitive

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