

WORKING SUPERVISOR

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for the supervision and performance of tasks related to construction, maintenance and repair of highways and roads. Work is carried out in accordance with established procedures and involves the supervision of employees engaged in highway construction or maintenance projects, and normally involves highway related equipment operation and/ or manual work. The class differs from that of Road Maintenance Leader in that in a town or village the Working Supervisor oversees and participates in the overall work of the Highway or Public Works Department whereas the Road Maintenance Leader has less responsibility, leading and participating in the work of a crew. Work is performed under the general supervision of a higher level official, or employee, such as the Highway Superintendent or his/ her designee, with leeway allowed in the coordination of various projects. Supervision is exercised over subordinate employees. Does related work as required.

TYPICAL WORK ACTIVITIES: The typical work activities listed below, while providing representative examples of the variety of work assignments in the title do not describe any individual position. Incumbents in this title may perform some or all of the following, as well as other related activities not described.

Supervises and performs tasks related to the construction, maintenance and repair of highways, roads, bridges, drains, ditches and structures related to the highway system;

Supervises and performs cleaning of ditches, mowing of grass and cutting of brush along right of way;

Supervises and performs ice and snow removal and salting of roads;

Supervises and performs setting of guard rails, posts and placing of road signs.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS: Good knowledge of modern road construction, maintenance and repair practices; good knowledge of the tools, equipment and materials used in road construction and maintenance work; good knowledge of safety procedures; ability to plan and supervise the work of others; ability to understand and carry out oral and written instructions; ability to read and work from rough sketches or blueprints; ability to keep simple records and make work reports; dependability; good judgment; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Three (3) years of experience in the construction and maintenance of roads.

Special Requirements: Incumbents who operate motor equipment must possess an appropriate level New York State Driver's License.

ULSTER COUNTY
7900 WRKNG SUPV
Classification: Non-Competitive
OA

Adopted: July 17, 1990
Revised: April 11, 1997